

## How to Register Online

Kent County Parks and Recreation uses an online registration partner, CivicRec.

Anyone registering with a credit card, is REQUIRED to register through our online catalog system hosted by CivicRec.



In order to register through this system, you must first create an account. This is a simple process that is no different than purchasing an airline ticket or a concert ticket.

Once you have completed your account information, you are ready to choose the CPSI Course and then the CPSI EXAM and place them in your cart, in that order. You are not allowed to register for the CPSI EXAM only, as the system will show an error.



To Register, type the link below into your browser address bar, or use the QR Code above to access the catalog directly from your mobile device.

<https://bit.ly/2RpM30A>



### NRPA Certified CPSI Course/Exam

#### Special Accommodations

A candidate who has a disability may request a special accommodation; the request must be submitted in writing at the time of course or exam registration. In order to properly accommodate all persons with disabilities it is recommended that all requests be made 45 days prior to the scheduled date for the course exam.

English as a second language (ESL) candidates may request a time extension and/or the use of a strict translation dictionary. Candidates request forms/fees must be submitted to NRPA no less than 30 days prior to the exam. The request form is available online at [www.nrpa.org/cpsi](http://www.nrpa.org/cpsi)

The course host will work collaboratively with NRPA to ensure all approved reasonable accommodations are met.

#### Hotel Accommodations

*Call directly for your reservations:*

- *Mainstays Suites, (.5 mi) (302) 678-8383*
- *Home 2 Suites, (1.0 mi) (302) 674-3300*
- *Microtel Inn, (2.3 mi) (302) 674-3800*



NRPA Certified CPSI Course/Exam

Hosted by: Kent County Parks and Rec



**Certified  
Playground  
Safety Inspector**



#### When:

Course: March 17 & 18, 2020 (7:30AM to 5PM)

Exam: March 19, 2020 (8AM to 11AM)

#### Course/Exam Site:

Kent County Levy Court  
Administration Complex - Room 220A/B  
555 S. Bay Road  
Dover, DE 19901

#### Registration Through:

Kent County Parks and Recreation  
Phone: 302-744-2495  
E-mail: [parksrec@co.kent.de.us](mailto:parksrec@co.kent.de.us)  
Online Reg: <https://bit.ly/2RpM30A>



# Course Schedule and Registration Form

## About this Course

This Course is the **MOST** comprehensive training program on playground hazard identification and risk management methods offered in North America.

Advanced reading and fifteen hours of training from nationally known playground safety experts will prepare you for the Certified Playground Safety Inspector examination offered at the conclusion of this course.

This course offers **1.5 Continuing Education Units**. The course will be held over a three-day period with the optional exam being given on the third morning. There will be a "HANDS-ON" inspection at a local playground on the second day.

Your registration **CONFIRMATION** will be sent to you by email after you submit this form with your payment. This will confirm your place in the class. The required reading materials will be forwarded to you as soon as we receive them from NRPA (approximately 4 weeks prior to the course dates).

The course is sponsored by the National Recreation and Parks Association (NRPA), Kent County Parks and Recreation, and Kent County Levy Court.

## Day 1 - Tuesday, March 17, 2020

- 7:30 - 8:00 Check-in (*breakfast on your own*)
- 8:00 - 9:30 Course Introduction and Injury Statistics
- 9:30 - 9:45 BREAK (*snacks/beverages provided*)
- 9:45 - 12:00 Hazard ID Parts 1 & 2
- 12:00 - 1:00 LUNCH (*provided on-site*)
- 1:00 - 1:45 Applied Exercise 1  
- Use of test probes and gauges
- 1:45 - 2:45 Hazard ID Part 3
- 2:45 - 3:00 BREAK (*snacks/beverages provided*)
- 3:00 - 4:00 Hazard ID Part 4
- 4:00 - 4:45 Surfacing Part 1
- 4:45 - 5:00 Exam Prep/Q&A Period/Homework Assignment

## Day 2 - Wednesday, March 18, 2020

- 8:00 - 8:45 Surfacing Part 2
  - 8:45 - 9:15 Safety Management  
- Comprehensive Program/Audits
  - 9:15 - 9:30 BREAK (*snacks/beverages provided*)
  - 9:30 - 10:00 Safety Management  
- Inspection & Maintenance
  - 10:00 - 11:45 Applied Exercise 2  
- Hazard ID Prioritization
  - 11:45 - 12:00 Question & Answer Period
  - 12:00 - 1:00 LUNCH (*provided on-site*)
  - 1:00 - 3:15 Applied Exercise 3  
- Site Investigation
  - 3:15 - 3:30 BREAK (*snacks/beverages provided*)
  - 3:30 - 4:30 Site Investigation Wrap-Up
  - 4:30 - 5:00 Question & Answer Period
- Program Ends**

## Day 3 - Thursday, March 19, 2020

- 8:00 - 9:00 Check-in w/picture ID, #2 Pencil & CPSI Certification #
- 9:00 - 11:00 Certification Examination

## Registration Form

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Cell: \_\_\_\_\_

Email: \_\_\_\_\_

\_\_\_\_ Please register me for the Certified Playground Safety Inspector Course. \$ \_\_\_\_\_  
Fee: \$430  
Fee includes course, materials, texts, break snacks and lunch on Days 1 & 2.

\_\_\_\_ Yes, I would also like to take the exams. \$ \_\_\_\_\_  
Fee: \$110  
If you pass the exam you will become a Certified Playground Safety Inspector which is good for 3 years and will put you on the National Registry of CPSI's.

\_\_\_\_ Special Accommodations, dietary needs, or ESL accommodations requested. See requirements on back panel.

Total Fee: \$ \_\_\_\_\_

Make check payable to Kent County Parks and Recreation. Send registration form and payment to: KCPR, 1683 New Burton Rd, Dover, DE 19904.

### Kent County Refund Policy:

Registration fees for recreation programs/activities must be paid in advance and shall be refunded in full to the payer of record if the County cancels the program/activity. If a participant cancels his/her participation in a program at least five (5) days prior to the first scheduled day, a full refund shall be paid less a \$5 processing fee pursuant to County ordinance. Refunds will not be given for any other reason.

### NRPA Certified CPSI Course/Exam Site

Kent County Levy Court      Phone: 302-744-2495  
Administration Complex - Room 220A/B      Fax: 302-744-9681  
555 Bay Rd      E-mail: parksrec@co.kent.de.us  
Dover, DE 19901